

School Volunteer Agreement

Dear Volunteer:

You have agreed to provide volunteer services at Greendale School. We are appreciative of your contribution and commitment. The District School Board of Niagara supports and encourages the involvement of school volunteers to enhance all aspects of school life for the benefit of students. To ensure the care, welfare, safety and security of all Greendale students, volunteers need to be aware of and agree to the following conditions:

Safety:

If at any time a volunteer is concerned about student, staff, or personal safety (including confidentiality concerns), they are expected to report their observations to staff immediately. Only school staff can dismiss students. It is expected that all volunteers be familiar with the school Code of Conduct and the School Volunteer Handbook. The Principal retains the authority to accept or decline any volunteer's offer of service, and to halt, without appeal, a volunteer's involvement in an activity.

Confidentiality:

The duty to maintain the confidentiality of personal information of students and staff is required from all school volunteers. Pursuant to The Municipal Freedom of Information and Protection of Privacy Act, volunteers with the Board will at all times uphold complete confidentiality.

Orientation/Training:

School volunteers may be required to participate in an orientation and/or informal training session.

Communication:

It is the goal of the staff to ensure that volunteers are comfortable in carrying out their duties. Please communicate with the appropriate staff if you require clarification concerning the scope of your role or if you have any concerns.

Student Discipline Issues:

Volunteers will report student behavioural issues to staff. School staff will determine and carry out any necessary consequences.

Volunteer Information:

____ Yes, I have read the above information and agree to its conditions:

Volunteer's name _____ Signature _____
(please print)

Emergency Contact: Name _____ Phone _____

Principal's Signature _____ Date _____